

12760 Pegasus Dr.
Orlando, FL 32816

Hiring Manager
Vinebrook Technology
50 Burlington Mall Rd.
Burlington, MA 01803

February 24, 2026

Dear Recruiting Manager:

I am writing in regard to the Information Technology Support Specialist Service Desk position at Vinebrook Technology. This position closely aligns with my technical background, strengths, and career/academic focus in IT and secure computing.

My academic training in information technology and cybersecurity has provided me with a strong understanding of systems, networking, and security fundamentals. Additionally, my experience as a Webmaster Intern with the School District of Palm Beach County allowed me to develop practical technical skills in a professional environment. In this role, I managed digital systems, collaborated with team members under deadlines, and provided technical support to staff, which strengthened my troubleshooting abilities and communication skills. My acquired certifications further reflect my commitment to developing relevant technical expertise.

I am eager to contribute to Vinebrook Technology's mission because of its emphasis on supporting others and managing services. I am highly motivated to work in an environment centered on troubleshooting, user assistance, and problem resolution. With a strong interest in troubleshooting, user support, and problem resolution, I am prepared to assist users in navigating technical challenges while maintaining clear and organized documentation. I value the type of solution-oriented work that companies like Vinebrook Technology provide.

I welcome the opportunity to further discuss how my skills and experience align with this position. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Loli R.". The signature is written in a cursive, flowing style.

Loli Ray